MINUTES STATE POLICE COMMISSION January 20, 2010

The State Police Commission convened its monthly meeting at 9:00 a.m. on Thursday, January 20, 2010 in the Class Room 5, Building A, State Police Training Academy, 7901 Independence Boulevard, Baton Rouge, Louisiana. Present were Chairman Mark Oxley, Vice-Chairman Richard Legendre, Members Joseph Cage, Jr., Seth Dawson, and Jason Turner.

There were no employees present for the Employee Opportunity to Address the Commission.

On motion duly made and seconded, by unanimous vote of the Members present, the Commission voted to approve the Minutes from the November 19, 2009 meeting.

Mr. Gros request for a continuance and reassignment of the Hayward (Jayme) Coddou, III Docket No. 09-182-S, hearing scheduled for Wednesday, January 20, 2010 at 8:00 a.m. was granted. Office of State Police had no objection to granting the continuance. Hayward (Jayme) Coddou, III Docket No. 09-182-S hearing is scheduled for Thursday, February 18, 2010 at 9:00 a.m. On motion duly made and seconded, by unanimous vote of the Members present, the Commission voted to approve the assignment of both cases, Docket No. 09-182-S and Docket No 09-183-S to referee, Attorney Mr. William Norfolk for procedural matter. A pre-hearing telephone conference was held on January 11, 2010 in the appeals of Hayward (Jayme) Coddou, III Docket No. 09-182-S and 09-183-S.

The decision in the appeal of Benjamin Thibodeaux, Docket No. 09-184-S all members were asked to sign the decision and forward them on to the Director.

The annual elections of the offices of the Commission, Chairman and Vice-Chairman, on motion duly made and seconded, by unanimous vote of the Members present, the Commission voted to re-elect Mark Oxley as Chairman and elect Jason Turner as Vice-Chairman. Rick Legendre, current vice-chairman notified the board members that he will be resigning from the board and has agreed to join Congressman Scalise's staff and in doing so, created a conflict under Section 14.2 of State Police Commission rules; Section 14.2 outlines prohibited political activity for commissioners.

Under commission business, proposal to revise the minimum qualifications of the Emergency Services Technician Supervisor, Emergency Services Deputy Command Technician, and Emergency Services Command Technician was reviewed by the board. Capt. Dewayne White, Commander of Emergency Services unit gave clarification of these three different positions will give the Emergency Services Unit greater flexibility by increasing their potential applicant pools and asked for the board members support. Dale Hall, Chief of Staff reports that in order to allow more individuals to qualify for the supervisory and management levels of this job series, substitutions to the minimum qualifications are proposed which will allow applicants with supervisory experience gained outside of this specific series to be considered. On motion duly made and seconded, by unanimous vote of the Members present, the Commission voted to adopt the proposal letter to revise the minimum qualifications of the Emergency Services Technician positions dated November 2, 2009 addressed to Ms. Cathy Derbonne, Director by Dale A Hall, Lieutenant Colonel.

Regarding consideration of 'detail time' for taking promotional examinations Rule 7.4 (f) An applicant can take only the promotional examination for the rank immediately above the applicant's permanent rank. Therefore, interpretation of the rule precludes one of 'detail time' from competing for the permanent rank for a position of Major.

Review of letter by Governor Bobby Jindal reports Seth Dawson, reappointment to State Police Commission effective 12/06/2009 to term of 12/05/2015.

Mark Oxley, Chairman stated that an advertisement on La Careers was posted for the Deputy Director position. The office received 55 applicants and of those 44 qualified for the position. Meanwhlle, there is a hiring freeze across all state agencies and recommendations to the Division of Administration that we be excluded from the hiring freeze.

Cathy Derbonne, Director gave insight of the Executive Order No. BJ 2009-21 Mid-Year Budget Adjustment for Louisiana State Police Commission in the amount of \$19,671 A Mid-Year Budget Adjustment was completed as requested by the Division of Administration Office of Planning and Budget. The means of finance associated with this request is State General Fund Direct. There is no expenditure restrictions associated with these funds.

Dale Hall, Lieutenant Colonel requesting emergency approval to revise State Police Commission Rule 17.5 (a) to include a layoff avoidance measure in the form of a retirement incentive. On motion duly made and seconded, by unanimous vote of the Members present, the Commission voted to adopt and approve the proposal to offer a layoff avoidance measure in the form of a retirement incentive because an emergency exists due to budget reductions to the department's funding .

At the conclusion of the Commission's agenda, on motion duly made and seconded, by unanimous vote of the members present, the Commission voted to adjourn its meeting at 10:21 a.m.

Respectfully submitted;

Mark Oxley, Chairman

Cathy Derbonne, Director

MINUTES STATE POLICE COMMISSION February 18, 2010

The State Police Commission convened its monthly meeting at 9:00 a.m. on Thursday, February 18, 2010 in the Class Room 5, Building A, State Police Training Academy, 7901 Independence Boulevard, Baton Rouge, Louisiana. Present were Chairman Mark Oxley, Vice-Chairman Jason Turner, Members Joseph Cage, Jr., Seth Dawson, and Wayne Mumphrey.

On motion duly made and seconded, by unanimous vote of the Members present, the Commission voted to approve the Minutes from the January 20, 2010 meeting.

Under the Employee Opportunity to Address the Commission, Ronnie Jones, Confidential Assistant to Colonel Edmonson, requests approval from the Commission to change or add minimum job requirements and job specifics of Sergeant, Lieutenant, and Captain to incorporate the leadership courses that are identified and that an applicant from the position must have completed the required leadership course track promulgated by the Executive Director and made available to all personnel.

Mark Oxley, Chairman states that by unanimous vote of the Members present at the last board meeting held on January 20, 2010, the Commission voted to adopt the proposal letter to revise the minimum qualifications of the Emergency Services Technician positions dated November 2, 2009 addressed to Ms. Cathy Derbonne, Director by Dale A Hall, Lieutenant Colonel warrants more clarification. Lt. Colonel Wynn stated that he would like to propose a revision on the job requirements and bring forth to the table at the next meeting a much clearer understanding of what qualifications an applicant must have for the supervisory and management levels of these job series.

In addition, Lt. Colonel Wynn propose that the Commission adopt and mirror the language of civil service regarding probation to extend to 24 months to fully evaluate one's performance given every opportunity to make permanent status. Lt. Colonel Wynn reports that he will develop the language for consideration and present at the next board meeting. Allison McLeary, Attorney for Louisiana State Police gave clarification that currently the rule states at the end of the 12 month period the option is for removal or make permanent. She states that you may have some at the end of the 12 month probation period who do struggle but they are not to the level that the department would feel removal would be the best route and would like to give the employee every opportunity to make permanent status.

Hearing on Appeal of Hayward Coddou; Docket No. 09-182-S and the matter was submitted to the Commission for a decision.

Under commission business, Jason Turner, Vice-Chair proposed an earned examination score shall be valid for two years at the discretion of the applicant. However, an applicant for

promotion may elect not to extend his/her grade for a second year and may apply to retest at the next testing cycle, but the last earned grade shall constitute the certifiable score for the applicant. At the conclusion of the Commission's agenda, on motion duly made and seconded, by unanimous vote of the members present, the Commission voted to adjourn its meeting at 12:45p.m.

Respectfully submitted:

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Mark Oxley, Chairman

Cathy Derbonne, Director

MINUTES STATE POLICE COMMISSION MARCH 18, 2010

The State Police Commission convened its monthly meeting at 9:00 a.m. on Thursday, March 18, 2010 in the Class Room 5, Building A, State Police Training Academy, 7901 Independence Boulevard, Baton Rouge, Louisiana. Present were Chairman Mark Oxley, Vice-Chairman Jason Turner, Members Joseph Cage, Jr., Seth Dawson, and Wayne Mumphrey and Attorney, William Norfolk.

Under the Employee Opportunity to Address the Commission, Lt. Colonel Wynn proposes a recommended change to Chapter 9 – Probationary Period as: The appointing authority may request, and the executive director may grant, up to two successive six month extensions of an employee's probationary period when the request is based on reasonable justification and such extension is in the best interest of the employee and the State Police service. Notwithstanding any other provision of these Rules, an Extension of Probationary Period is not a disciplinary action and may not be appealed to the Commission, except on the basis of discrimination or a violation of the Article or these Rules. David Young, LSTA Director favors the proposal being presented before the board and that it suits their purpose and protects the troopers.

On motion duly made and seconded, by unanimous vote of the Members present, the Commission voted to approve the Minutes from the February 18, 2010 meeting.

Regarding the request for Suspension/Administrative Leave without Pay – Trooper Colombel at the request of Colombel's lawyer because of a conflict, the matter has been rescheduled for April 15, 2010.

Pre-Hearing Conference in Appeal of Hayward (Jayme) Coddou, III, Docket No. 09-183-S will be rescheduled for 1pm this afternoon due to a schedule conflict for Marvin Gros, Attorney for Hayward Coddou. Board members were invited to attend at their discretion.

Under commission business, Appeal of Reuben O. Berry, Jr. Docket No. 10-185-O, as State Police Commission lacks jurisdiction to entertain an appeal of a service rating, the appeal was summarily dismissed. Appeal of Hayward (Jayme) Coddou, III Docket No. 09-182-S, State Police Commission warranted the 36 hour suspension, is well within the range of discretion given to the Appointing Authority in such matters the appeal is denied.

At the conclusion of the Commission's agenda, on motion duly made and seconded, by unanimous vote of the members present, the Commission voted to adjourn its meeting at 11:02a.m. Respectfully submitted:

Mark Oxley, Chairman

Cathy Derbonne, Director

MINUTES STATE POLICE COMMISSION APRIL 15, 2010

The State Police Commission convened its monthly meeting at 9:00 a.m. on Thursday, April 15, 2010 in the Class Room 5, Building A, State Police Training Academy, 7901 Independence Boulevard, Baton Rouge, Louisiana. Present were Chairman Mark Oxley, Vice-Chairman Jason Turner, Members Joseph Cage, Jr., Seth Dawson, and William Norfolk, Attorney.

There were no employees present for the Employee Opportunity to Address the Commission.

On motion duly made and seconded, by unanimous vote of the Members present, the Commission voted to approve the Minutes from the March 18, 2010 meeting.

Under consideration of Rule Change 9.1 (Probationary Period) Lt. Colonel Wynn proposes a recommended change to Chapter 9 to allow up to two successive six month extensions of an employee's probationary period when the request is based on reasonable justification and such extension is in the best interest of the employee and the State Police service. Notwithstanding any other provision of these Rules, an Extension of Probationary Period is not a disciplinary action and may not be appealed to the Commission, except on the basis of discrimination or a violation of the Article or these Rules. On motion duly made and seconded, by unanimous vote of the Members present, the Commission voted to approve that a notice of 30 day notice of rule change general circular will be submitted and a public hearing will be set for May 20, 2010.

Under commission business, Ms. Melissa Sylvia, Human Resources Director Public Safety, reports the reason the rule change regarding Probationary Period needs to be retroactive to February 1, 2010 is that the last cadet class that was hired, there twelve month probationary period would end February 1, 2010. One individual had not yet proven that he was eligible for permanent status and that this is why they would like this to be retroactive to allow him every opportunity possible. There was no rule in place to have this extended. Mr. William Norfolk, Attorney suggested that she submit something in writing so that the Commission could consider the rule change.

Mark Oxley, Chairman reports that the Commission will re-advertise the Deputy Director's Position. Another note, security issues were discussed for upcoming hearings as a precautionary measure.

At the conclusion of the Commission's agenda, on motion duly made and seconded, by unanimous vote of the members present, the Commission voted to adjourn its meeting at 11:02a.m. Respectfully submitted:

Mark Oxley, Chairman

Cathy Derbonne, Director

Louisiana State Police Commission Agendas - May 20, 2010 - CANCELED

The meeting scheduled for May 20, 2010 has been cancelled. Items on the May 20, 2010 agenda will be rescheduled.

Last Modified: 05/14/2010

Louisiana State Police Commission Agendas - June 10, 2010 - June 11, 2010 CANCELED

The meeting scheduled for June 10 & 11, 2010 has been cancelled. Items on the June 10 & 11th agenda will be rescheduled.

Last Modified: 06/07/2010

MINUTES

STATE POLICE COMMISSION

JULY 29, 2010

The State Police Commission convened its monthly meeting at 9:00 A.M. on Thursday, July 29, 2010 in Class Room 5, Building A, State Police Training Academy, 7901 Independence Boulevard, Baton Rouge, Louisiana. Present were Chairman Mark Oxley, Vice-Chairman Jason Turner, Members Joseph Cage, Jr., William Goldring, and William Norfolk, Attorney.

William A. Norfolk, the Commission Referee conducted the swearing in of new Commission Member William Goldring.

Cathy Derbonne, State Police Commission Executive Director introduced new State Police Commission Deputy Director, Karae Stracener.

On motion duly made and seconded by unanimous vote of the Members present, the Commission voted to approve the Minutes from the April 15, 2010 meeting.

Colonel Michael Edmonson, Office of State Police, addressed the commission regarding the proposed merit freeze.

On motion duly made and seconded, by unanimous vote of the Members of the Commission present, the Commission voted to adopt General Circular No. 152 Revision to State Police Commission Rule 9.1 Extension of Probationary Period.

On motion duly made and seconded, by unanimous vote of the Members of the Commission present, the Commission voted to assign the following appeals to William A. Norfolk, Referee:

- a. Hayward (Jayme) Coddou, III, Docket No. 09-183-S
- b. John Dauzat, Docket No. 10-186-S
- c. Haywood (Jayme) Coddou, III, Docket No. 10-187-T
- d. David Bryant, Docket No. 10-188-T
- e. Ronald Sander, Docket No. 10-189-O
- f. Brandon Poe, Docket No. 10-190-R
- g. William (Jason) Poe, Docket No. 10-191-R

The Commission received comments from Trooper Moana Moore and Trooper Gregory Matirne regarding General Circular No. 153: Adoption of State Police Commission Rule 6.14.1, Temporary Suspension of Merit Increase Authority. Moana Moore presented arguments against the suspension increase and provided suggestions for alternatives to budget cuts. She emphasized the negative impact this will have on trooper morale. Gregory Matirne provided information on how the proposed suspension of merit increase authority will affect current and future troopers, particularly how this will impact recruitment and the affects this will have on trooper retirement.

Frank Besson, President of LSTA, David Young, Director of LSTA and Floyd Falcon, Attorney, spoke to the Commission regarding Circular No. 153 Adoption of State Police Commission Rule 6.14.1, Temporary Suspension of Merit Increase Authority. It was their assumption that a new rule was not necessary for consideration of being adopted due to the fact the Rule 17.10.1 (c.) currently addressed this issue. Their primary concern is that if a temporary suspension of the merit increase is to take affect, troopers would like to receive recognition that they were deserving of an increase and they will have the ability to recoup that money if and when funds become available.

Frank Blackburn, Assistant Secretary/General Counsel, Office of Legal Affairs and Dale Hall, Chief of Staff for the Louisiana State Police also addressed the Commission regarding Circular No. 153 Adoption of State Police Commission Rule 6.14.1, Temporary Suspension of Merit Increase Authority and indicated that passing of this rule should not preclude troopers from receiving their raise at a later date should funds become available.

Under commission business, Sgt Rodney Hyatt proposed changes to Chapter 10 regarding Performance Planning & Review language to mirror State Civil Service.

At the Conclusion of the Commission's agenda, on motion duly made and seconded, by unanimous vote of the members present, the Commission voted to adjourn its meeting at 10:45 a.m.

Mark Oxley, Chairman

Cathy Detbonne, Executive Director

MINUTES

STATE POLICE COMMISSION

AUGUST 19, 2010

The State Police Commission convened its monthly meeting at 9:00 A.M. on Thursday, August 19, 2010 in Class Room 5, Building A, State Police Training Academy, 7901 Independence Boulevard, Baton Rouge, Louisiana. Present were Chairman Mark Oxley, Vice-Chairman Jason Turner, Members Joseph Cage, Jr., William Goldring, Freddie Pitcher, Jr., and William Norfolk, Attorney.

William A. Norfolk, the Commission Referee conducted the swearing in of new Commission Member Freddie Pitcher, Jr.

On motion duly made and seconded by unanimous vote of the Members present, the Commission voted to approve the Minutes from the July 29, 2010 meeting.

There were no employees present for the Employee Opportunity to Address the Commission.

Regarding the decision in the appeal of Ronald Sander, Docket No. 10-189-O, all members were asked to sign the decision and forward them on to the Director.

Regarding Hayward (Jayme) Coddou, III, Docket No. 09-183-S, the hearing was canceled due to the Commission receiving notice that Mr. Marvin Gros, Mr. Coddou's attorney of record, had withdrawn from the case. Mr. Norfolk will contact Mr. Coddou in order to schedule a new hearing date.

Regarding Brandon Poe, Docket No. 10-190-R and William (Jason) Poe, Docket No. 10-191-R, a Hearing is scheduled for Thursday, September 23, 2010 at 9:00 a.m.

Regarding David Bryant, Docket No. 10-188-T, both attorneys had prior commitments for the October Hearing dates. The October Commission meeting will be scheduled for Friday, October 15, 2010 in order to accommodate the Hearing.

Regarding John Dauzat, Docket No. 10-186-S, Mr. Dauzat is currently unrepresented by counsel. Mr. Norfolk will contact him in order to set a Hearing date.

On motion duly made and seconded, by unanimous vote of the Members of the Commission voted to adopt the State Police Commission Rule 10 Performance Planning and Review.

Under commission business, Chairman Mark Oxley discussed the proposed merit increase freeze. He reported that while most employees understand that the budget cannot support a merit increase at this time, there is concern as to whether the eligibility of merit will be suspended as well. He stated that it is the intentions of the Department that the eligibility to recoup the increase if funds should become available will remain. David Young, Director of LSTA, stated that the Rules already permit retention of eligibility and that there is not a need for a rule change.

David Young, Director of LSTA, stated that they were in the process of beginning a survey to compare salaries of Louisiana State Police with other agencies across the state (law enforcement agencies as well as state governmental agencies). Chairman Mark Oxley expressed that the Commission is interested in working with the Department and LSTA on the inequities in the current pay grid.

Cathy Derbonne, Director, discussed the Department of Administration budget analysis visit.

At the Conclusion of the Commission's agenda, on motion duly made and seconded, by unanimous vote of the members present, the Commission voted to adjourn its meeting at 9:45 a.m.

Mark Oxley, Chairman

Cathy Derbonne, Executive Director



Created By: Cathy Derbonne on 09/08/2010 at 11:53 AM Category: State Police Commission

The board meeting scheduled for September 16, 2010 has been canceled. The next board meeting is set for Friday, October 15, 2010 at 9:00a.m. Please find attached the Agenda for the October meeting.

State Police Commission Agenda

Class Room 5, Building A, State Police Training Academy 7901 Independence Boulevard, Baton Rouge, Louisiana

FRIDAY, OCTOBER 15, 2010 @ 9:00a.m.

- 1. Call to Order/ Roll Call
- 2. Pledge Allegiance
- 3. Employee Opportunity to Address the Commission (None scheduled)
- 4. Approval of the Minutes from the September 16, 2010 Meeting
- 5. Hearing of David Bryant Docket No. 10-188-T
- 6. Commission Business

MINUTES

STATE POLICE COMMISSION

OCTOBER 15, 2010

The State Police Commission convened its monthly meeting at 9:00 A.M. on Friday, October 15, 2010 in Class Room 5, Building A, State Police Training Academy, 7901 Independence Boulevard, Baton Rouge, Louisiana. Present were Chairman Mark Oxley, Vice-Chairman Jason Turner, Members Joseph Cage, Jr., Franklin Kyle, Freddie Pitcher, Jr., and William Norfolk, Attorney. Member William Goldring was absent.

William A. Norfolk, the Commission Referee conducted the swearing in of new Commission Member Franklin Kyle.

On motion duly made and seconded by unanimous vote of the Members present, the Commission voted to approve the Minutes from the August 19, 2010 meeting.

There were no employees present for the Employee Opportunity to Address the Commission.

The proposal to revise the minimum qualifications of the Emergency Services Command Technician, Emergency Services Deputy Command Technician, Emergency Services Senior Technician, Emergency Services Technician, Emergency Services Technician Supervisor and Emergency Services Trainee Technician was reviewed by the board. Lt. Colonel Wynn stated that clarification of the Emergency Services Deputy Command Technician and the Emergency Services Technician Supervisor positions will give the Emergency Services Unit greater flexibility by increasing their applicant pools. The proposed changes will allow applicants with two (2) years experience as a Sergeant and meeting all other qualifications to be considered for the position of Emergency Services Deputy Command Technician. However, the applicant will have to give up their current rank in order to follow the Emergency Services career path. He provided an explanation of the Emergency Services career path for the benefit of the new board members. David Young, Director of LSTA, stated that LSTA supports the proposed changes to the minimum qualifications. On motion duly made and seconded, by unanimous vote of the Members present, the Commission voted to adopt and approve the proposal to change the minimum qualifications of the Emergency Services Command Technician, Emergency Services Deputy Command Technician, Emergency Services Senior Technician, Emergency Services Technician, Emergency Services Technician Supervisor and Emergency Services Trainee Technician.

Colonel Michael Edmonson, Office of the State Police, addressed the Commission regarding the current budget cuts and stressed that his primary goal is to protect the integrity of the Louisiana State Police. He also honored Trooper Robert Patrick, Troop F, for showing bravery in the line of duty.

Regarding the hearing of David Bryant, Docket No. 10-188-T, a settlement agreement was reached. All members were asked to sign the decision and forward them on to the Director.

Regarding Bobby Cameron, Docket No. 10-192-T, the hearing is scheduled for Thursday, December 16, 2010.

Regarding Brandon Poe, Docket No. 10-190-R and William (Jason) Poe, Docket No. 10-191-R, a Hearing is scheduled for Wednesday, October 27, 2010 at 9:00 a.m.

Regarding Hayward (Jayme) Coddou, III, Docket No. 09-183-S, the hearing is scheduled for Friday, October 29, 2001 and Monday November 1, 2010. Hayward (Jayme) Coddou, Docket No. 10-187-T, is scheduled for Monday, January 10, 2011.

At the Conclusion of the Commission's agenda, on motion duly made and seconded, by unanimous vote of the members present, the Commission voted to adjourn its meeting at 10:20 a.m.

Mark Oxley, Chairman

Cathy Derbonne, Executive Director

MINUTES STATE POLICE COMMISSION NOVEMBER 19, 2010

The State Police Commission convened its monthly meeting at 9:00 A.M. on Friday, November 19, 2010 in Class Room 5, Building A, State Police Training Academy, 7901 Independence Boulevard, Baton Rouge, Louisiana. Present were Chairman Mark Oxley, Vice-Chairman Jason Turner, Members Joseph Cage, Jr., Franklin Kyle, William Goldring and William Norfolk, Attorney. Members Freddie Pitcher Jr. and Ben Adams were absent.

On motion duly made and seconded by unanimous vote of the Members present, the Commission voted to approve the Minutes from the October 15, 2010 meeting.

There were no employees present for the Employee Opportunity to Address the Commission.

On motion duly made and seconded, by unanimous vote of members present, the Commission voted to adopt the revision of State Police Commission Rule 10.11(b) Performance Planning and Review.

Regarding the hearings of Hayward (Jayme) Coddou, Docket No. 09-183-S and Docket No. 10-187-T, a settlement agreement was reached. All members were asked to sign the decision and forward it to the Director.

David Young, Director of LSTA, addressed the Commission regarding the declaratory judgment they have filed for the Police Officer's Bill of Rights. Allison McLeary, Office of Legal Affairs, stated that they are currently working to immediately implement the changes now afforded to officers. The primary issue being addressed is in regards to the right to counsel and the time delays caused by the suspension of an investigation for an officer to speak to an attorney.

On motion duly made and seconded, by unanimous vote of members present, the Commission voted to enter into executive session to discuss pending appeals.

Cathy Derbonne, Director, stated that she, Karae Stracener and Allison McLeary attended the Joint Commission Legislative meeting on Wednesday, November 17, 2010

at the request of Representative Barrows. The focus of the meeting was on diversity of Boards and Commissions.

Regarding the hearing of Bobby Cameron, Docket No. 10-192-T, the hearing is scheduled for Thursday, December 16, 2010.

At the Conclusion of the Commission's agenda, on motion duly made and seconded, by unanimous vote of the members present, the Commission voted to adjourn its meeting at 10:30 a.m.

Mark Oxley, Chairman

Cathy Derbonne, Executive Director

MINUTES STATE POLICE COMMISSION December 16, 2010

The State Police Commission convened its monthly meeting at 9:00 A.M. on Thursday, December 16, 2010 in Class Room 5, Building A, State Police Training Academy, 7901 Independence Boulevard, Baton Rouge, Louisiana. Present were Chairman Mark Oxley, Members Joseph Cage, Jr., Freddie Pitcher Jr. Franklin Kyle, and William Norfolk, Attorney. Members William Goldring, Jason Turner and Ben Adams were absent.

On motion duly made and seconded by unanimous vote of the Members present, the Commission voted to approve the Minutes from the November 19, 2010 meeting.

There were no employees present for the Employee Opportunity to Address the Commission.

The public hearing of the appeal of **Bobby Cameron**, Department of Public Safety and Corrections, Office of the State Police), Docket No. 10-192-T, was called. The Commission received a settlement agreement from the parties. On motion duly made and seconded, by unanimous vote of the members present, the Commission voted to approve the settlement of the Appeal of Bobby Cameron, Docket No. 10-192-T.

Under Commission Business, Cathy Derbonne, Executive Director, reported that she, Karae Stracener and Allison McLeary attended a meeting before the Joint Legislative Session on Boards and Commissions. The focus of this meeting was ensuring that boards had representatives from across the state and were diverse in both gender and ethnicity. Cathy also reported that the Division on Administration created a Boards and Commission database within its LaTrac website earlier this year. In order to comply with R.S. 24:13.2 the Division on Administration and the Legislative Auditor have formed a cooperative endeavor that allows the satisfactory filing of the required information on the DOA website to also fulfill the annual filing requirements of the Legislative Auditor. Cathy went on to report that the request to reduce the budget by 35% is currently on hold. If the budget cuts were to take effect, it would limit the Commission's ability to fulfill its duties. Chairman Mark Oxley stressed that the budget primarily funds staff and a 35% budget cut would result in the loss of contracts and or staff.

A list of 2010 appeals and their current statuses was presented to the Commission for review. Three new appeals were filed in the month of December and will be scheduled for hearings.

On motion duly made and seconded, by unanimous vote of members present, the Commission voted to enter into executive session to discuss pending appeals.

At the Conclusion of the Commission's agenda, on motion duly made and seconded, by unanimous vote of the members present, the Commission voted to adjourn its meeting at 10:10 a.m.

Mark Oxley, Chairman

Cathy Derbonne, Executive Director