

# State Police Commission

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General Circular No. 117

Issue Date: November 8, 2001

Subject: State Police Commission Rules 6.25 and 11.29(f)

Pursuant to the provisions of State Police Commission Rules 2.5(a) and (b) and Rule 2.10(b), the State Police Commission will hold a public hearing on Thursday, November 15, 2001, to consider repealing and reenacting State Police Commission Rules 6.25 and 11.29(f). The hearing will begin at 9:00 a.m. in the Conference Room, Eleventh Floor, Wooddale Towers Building, 1885 Wooddale Boulevard, Baton Rouge, Louisiana. The changes in the rules appear in bold and underlined print.

## CHAPTER 6

### PAY PLAN

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#### 6.25 Caps on Accumulation of Compensatory Leave.

- (a) Employees who accrue **Fair Labor Standards Act** compensatory leave at the time and one-half rate shall accumulate no more of such compensatory leave than allowed under the Fair Labor Standards Act.
- (b) Once the maximum balance of **Fair Labor Standards Act** compensatory leave earned at the time and one-half rate is reached, any additional overtime work in excess of **80 hours per two week pay period** must be paid to an eligible employee in cash at the time and one-half rate.
- (c) Compensatory leave earned hour for hour (**non-Fair Labor Standards Act**) may be accrued up to a maximum **balance of 500 hours at the end of any calendar year**. Transfer, cancellation and crediting of compensatory leave is provided for under the provisions of Rule 11.29.

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CHAPTER 11

HOURS OF WORK, ANNUAL, SICK AND OTHER FORMS OF LEAVE

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11.29 Compensatory Leave.

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- (f) Caps on accumulation of compensatory leave are found under the provisions of Rule 6.25. Excess accumulation of compensatory leave earned hour for hour (non-Fair Labor Standards Act) will be canceled at the end of the calendar year.

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These changes are necessary to increase the cap on accumulation of compensatory leave from the current 360 hours to 500 hours.

Please post this General Circular prominently, so that all employees will receive notice of this hearing. If any special accommodations are needed, please notify us prior to the hearing date.

Sincerely,

*Debra L. Johnson*

Debra L. Johnson  
Director